

## **Library Board of Trustees Meeting – 8/12/2020**

Present at meeting: Crista, Jane, Susan, Walt, Karen, Crystal, Dan

Called to order at 6:37pm

Motion to accept minutes from June meeting made by Jane. Walt second.

- Old Business
  - No old business
- New Business
  - Reopening update – Continuing to work in Library every other week, not many problems, not many mask problems, slow compared to a typical summer. Seeing a lot of the same people. Not many families. Curbside service continuing.
- Covid Policy Wording
  - Updated
  - Added section: about travel and vacation – State recommends that you quarantine if you travel to any of the states that are on the list that the state put out.
  - Motion to approve the update to the Covid Policy Wording Dan. Jane second.
- Director of Operations Report
  - Part time employee (Bailey) gave notice
  - Audit has begun
  - Weeds have taken over the library. Friends have been helping but need more help
  - Wifi amplifier is installed – patrons can access from parking lot
  - Friends Scholarship was awarded to Danielle Weaver.
- Director of Library Report
  - Review of programming pictures
  - Still in library every other week – 4-5 staff per day
  - Part time employee only worked Saturdays – not going to rehire at this point
  - Cheryl planning to retire at the end of the year. Would like to post job to allow time for cross-training.
  - Basket Social –
    - Moving it to the American Club of Coplay
    - Will be in April
    - Will have it the following October at usual time
    - Envelope Board fundraiser – donate amounts from \$1 to \$100.
  - My First Library Card program – allows children in district to take out up to 10 books without fines
  - Programming – virtual game of Clue
  - Susan will reach out to building principals about sharing Library information with parents (not a place to go in and stay, amplified wifi for parking lot area to help patrons, etc...)
- Motion to adjourn at 7:00 pm by Walt. Dan second.

Respectfully submitted by Crystal Becker