

Library Board of Trustees Meeting – 12/11/19

Present at meeting: Walt, Dan, Susan, Karen, Jane, Crista, Cassie, and Crystal

Called to order at 5:48pm

Motion to accept minutes from October meeting made by Dan. Crista second.

- Old Business
 - Board Officer Elections
 - Officer election
 - Walt nominated Crista for Board President. Walt will serve as Vice President as per policy.
 - Crystal nominated for Secretary
 - Cassie nominated for Treasurer
- New Business
 - Close Early – February 6th for Harry Potter book night. Motion to approve by Walt. Dan second. All in favor. Motion passed.
 - Escape Room – Friday January 17th “Escape the Holidays” theme.
 - Library Director Report
 - Lehigh Township has cut funding from \$8,000 to \$4,000. Susan reached out to the Township supervisor & was told that they had to make cuts to their budget due to MS4 (storm water program) requirements from the State.
 - Discussion about starting a referendum committee
 - Policy – Game Board lending Policy
 - No charge to check out, 3 week check out, 1 renewal, 2 games per card, \$.25 per item overdue fee, lost or damaged replacement cost
 - Motion to approve policy made by Jane. Crista second.
 - Upcoming programming: Children, Teen, Adult programs for January and February.
 - Director of Operations Report
 - Staffing updates
 - Building/Grounds – look into a general contractor or electrician to look at ongoing plumbing/electrical concerns.
 - Technology – Looking at database cost versus use
 - Friends Sip and Shop netted \$450.00
- Motion to adjourn at 6:34 pm by Walt. Dan second.

Respectfully submitted by Crystal Becker