

Library Board of Trustees Meeting – 3/13/25

Present at the meeting: Crista Billowitch, Rachel Robinson, Veronica Laroche, Crystal Becker, William Jefferson, Walter Fries, Heather Cardona

Called to order at 6:28 pm.

Motion to approve the February minutes made by Will. Second by Walt.

- Old Business
 - none
- Director of Library
 - Grants
 - Caroline JS Sanders Trust 2
 - Bolger Foundation
 - Changing station in the men's restroom
 - Safe walkway from handicap parking to the door
 - Door handles that can be operated with a closed fist
 - New accessible entry doors, preferably hardwired
 - New/additional shelving
 - New acoustic furniture for working/studying/group projects
 - Fundraising
 - Envelope wall is still up - keep up for now
 - Possibly hoagie, Joe Corbis or Popcorn fundraiser
 - Outreach
 - Books for the Spring Story walk. Copies were received of the book. The plan is for April/May/June.
 - Tessa is presenting to the HeadStart caregivers at George Wolf and Northampton Borough Elementaries
 - Working with Northampton Borough Faculty for a similar Summer Library Program as George Wolf Elementary.
 - Art & Literacy Night at George Wolf Elementary: Thursday, March 20 5:30-7:00 pm.
- Director of Operations
 - Staff
 - Sarah has given notice of leaving. Her Last day will be 4/3/25. Currently searching.
 - Library has teamed up with CareerLink and is currently hosting 2 students for 8 weeks to gain job experience.
 - Financial
 - Reports attached
 - Building/Grounds
 - Nothing new to report
 - Technology
 - Fully transitioned over to SPARK ILS. Overall going well.
 - Friends
 - Officer elections were held.
 - President: Audrey May Ernst
 - Vice-President: Jovita Heist
 - Treasurer: Eileen Laufik
 - Secretary: Tabitha Lewis
 - Continuing to do fundraisers. Basket raffle (Spring Basket Raffle occurring).
 - Next meeting is Tuesday, March 25th at 7:00 pm.
- Unfinished Business

- Naloxone Box - must be placed inside a climate-controlled room.
 - Vote not to place the Naloxone Box on library property. Unanimously passed.
- The Roles of Library Trustees and Elected Officials
- New Business
 - State Annual Report debriefing
 - David advised us that there needs to be a district advisory council.
 - Motion to approve adding DAC to the agenda made by Jane, second by Will.
 - Meetings will be virtual, via zoom
 - Looking to start to schedule these starting in May
 - This council must meet at least 3 times per year.

Motion to end the meeting at 7:27 pm made by Will . Second by Walt.