

## Library Board of Trustees Meeting 5/14/26

Present at the meeting: Veronica Laroche, Rachel Robinson, Crista Billowitch, Jane Yagerhofer, Heather Cardona, Crystal Becker, Michael Salter, Parker Flamisch, William Jefferson, Fran Shehab.

Meeting called to order at 6:43 PM.

Approval of April minutes made by Heather. Second by Will. All in favor.

### Library Director Report

- Grants
  - Grantstation
  - Good Stack Pro
  - Currently applying for the Air Products Foundations grant for a Citizen Science for All initiative (includes kits that circulate, 4 family programs at the library, 4 hands-on workshops at the library, and 4 outreach programs in the community).
- Fundraising
  - Annual Fund drive
  - Fall Fundraising (possible Chili Challenge, possible pizza kits).
- Outreach
  - East Allen Summer Camp
  - Northampton Community Days
  - Moore Township Community Days
- Policy
  - Update to Social Media user policy
  - New Teen Takeover initiative (operations manual)
  - New Adult programming operations manual
- Procedure

### Director of Operations Report

- Staff - upcoming changes - NAPL will be looking to hire someone soon. Likely 1 to 2 part-time employees.
- Financials - Annual Drive as of 5/12 - 228 donors, 40 new donors, \$12,213.73 one-time-donations, \$200.00 monthly subscriptions
- Building & Grounds - nothing new to report
- Technology - New computers purchased as of May 12, 2026.
- Friends - June lottery calendars are on sale now for \$10 each. The Friends decided to do another desk raffle for America's 250th. Next Meeting Tuesday, May 26 at 6:30 PM

### Referendum Committee Report

- Looked at the inflation and cost of living numbers for expected 10-year expenses. Recommendation was .5 mil for referendum.
- Conferred with Easton Area Public Library (similar situation to NAPL). Recommended Fitzpatrick, Lentz & Bubba.

### Old Business

- Vote to approve the FY26/27 budget
  - Motion to approve the budget made by Crista. Second by Heather. Motion passes.

### Unfinished Business

- Strategic Planning next steps
- Final document type
- Vote on Vision and Mission Statements
  - Motion to swap the mission and the vision statements made by Jane. Second by Mike. Motion passes.

### New Business

- Vote to approve the Updated User Social Media Policy
  - Vote to approve the Updated User Social Media Policy made by Parker. Second by Crista. All in favor. Motion passes.
- Vote to approve the Adult Programming Operations Manual
  - Motion to approve the Adult Programming Operations Manual by Will, seconded by Parker. All in favor. Motion passes.
- Vote to approve the Teen Programming Operations Manual
  - Motion to approve the Teen Programming Operations Manual with title modification made by Heather. Seconded by Jane. All in favor. Motion passes.

Motion to adjourn the meeting at 7:27 PM made by Will. Second by Jane. All in favor. Motion passes.