

## Library Board of Trustees Meeting – 11/09/23

Present at the meeting: Dan Belletti, Crista Billowitch, William Jefferson, Veronica Laroche, Rachel Robinson, Jane Yagerhofer, Walt Fries, Crystal Becker

Called to order at 6:29 pm.

Motion to approve the October minutes made by Will. Seconded by Walt.

- Director of Library
  - Fundraising
    - Pierogi fundraiser was successful.
    - Doing Island Expression fudge orders
    - February - will be doing soup and sandwich fundraiser.
  - Outreach
    - Municipalities (Bath Borough Council, Allen Township Board of Supervisors, Northampton Borough Council, Lehigh Township Board of Supervisors, Chapman Borough Council, Moore Township Board of Supervisors, East Allen Township Board of Supervisors).
    - NASD School Board - 11/13
    - Bath Farmers' Market - 11/18
  - Policies
    - Creating an Online Code of Conduct
    - Creating a Staff Social Media Policy
    - Creating an Animal Policy (emotional support animals vs service animals)
    - Reorganizing the Policy Manual and the Employee Handbook
  - New Business
    - Review of the application of Plan for the Use of State Aid for Public Libraries & Systems.
    - The State Aid plan was unanimously approved.
    - The Volunteer Policy was reviewed and unanimously approved.
- Director of Operations
  - Basket Social
  - Building Grounds
  - Contacted School District regarding the Outdoor lights and the water fountain.
- Old Business
  - No old business
- Technology
  - Facebook post went viral
  - 3 refurbished patron computers purchased - cost of \$945.00
- Friends
  - Sip and Shop event on 12/1/23 from 6pm to 8pm. Pre-sale tickets are available for \$7. Tickets will be \$10 at the door.
- Motion to end the meeting at 7:29 made by Jane. Seconded by Will.