

## **Library Board of Trustees Meeting – 1/9/25**

Present at the meeting: Crista Billowitch, Rachel Robinson, Veronica Laroche, Crystal Becker, Dan Belletti, William Jefferson, Walter Fries

Called to order at 6:35 pm.

Motion to approve the December minutes made by Crystal. Second by Crista.

- Old Business
  - none
- Director of Library
  - Grants
    - Keystone Grant - Request was not funded - letter received that indicated that this was not a reflection on the application but was not approved due to limited funds.
    - Two more possible grants
      - Caroline J.S. Sanders Trust - Due 3/1
      - Margaret H. & James E. Kelley Foundation: due 10/1
    - Costco Grant - for Wonderbooks
  - Fundraising
    - Envelope wall has raised \$407
    - Friends VS Staff Chili contest - in the works
  - Outreach
    - Homeschool co-ops utilizing library space
- Director of Operations
  - Staff
    - Staff reviews were conducted last month. They went well.
    - Karla accepted the offer of full-time hours.
  - Financial
    - Received \$10,000.00 donation to Fannie Schisler's Endowment Fund from Arthur Schisler.
  - Building/Grounds
    - Roof leaking in office area, the ladies' room, and the community room – Roof is still under warranty and was fixed in those areas.
    - Ladies room toilet and sink fixed. We had a problem with the float getting stuck and the tank not refilling. The sink was only dribbling water.
    - Received a letter from the municipal authority about the pipes being made of unknown material. Will be contacting a plumber to discuss what can or should be done and get some quotes for the work.
    - Contacted FastSigns to get a quote to repair the current outdoor sign. It is nearly unusable as it is now. (FastSigns was the original installer of the sign in 2014).
  - Technology
    - Nothing new to report
  - Friends
    - Warm & Cozy basket desk raffle happening now
    - Lottery Fundraiser schedule for the month of February. Tickets are available for sale now. \$10.00 per ticket for 4 numbers.
    - Next meeting is Tuesday, January 28th at 7:00 pm.
- Unfinished Business
  - Board Treasurer Job Description
- New Business
  - Naloxone Box Initiative discussion - tabled for now pending additional

information

- Insurance policy annual review - Mr. Longly suggested an increased cost of construction coverage for the NAPL.
  
- Motion to end the meeting at 7:31 pm made by Dan. Second by Walt.