

Library Board of Trustees Meeting – 12/12/24

Present at the meeting: Crista Billowitch, Rachel Robinson, Veronica Laroche, William Jefferson, Jane Yagerhofer, Walter Fries, and Dan Belletti

Called to order at 6:53 PM after pizza and snacks.

Motion to approve the November minutes made by Jane. Second by Crista.

- Director of Library
 - Grants
 - Announced PPL Grant on social media
 - Two more possible grants, both project-based or general
 - Caroline J. S. Sanders Trust 2: due 3/1, focus on PA
 - Margaret H. & James E. Kelley Foundation: due 10/1; focus on MN, but allows national and international—harder to get
 - Fundraising
 - Envelope Wall: raised \$152.00
 - Possible Friends vs. Staff Chili Contest 3/25
 - Outreach
 - Homeschool Co-ops & adoption meetings are happening in our meeting rooms
 - Advertise space for use
 - Spring StoryWalk® book @ Moore: *Arlo Draws an Octopus*
- Director of Operations
 - Staff
 - Staff reviews will be conducted week of 12/16
 - Staff Christmas party: Friday, 12/13 @ 3 PM
 - Financial: Basket Social
 - Cashier's check was cut for \$435,000 & moved to LPL Money Market Account
 - Building/Grounds
 - Nothing new to report
 - Technology
 - Nothing new to report
 - Friends
 - Sip and Shop was held of 12/6/24. Friends made around \$464.00
 - Another Hygge basket desk raffle. The winner will be drawn 2/13/24.
 - Lottery Fundraiser scheduled for February.
 - Next meeting is Tuesday 1/28/25.
- Unfinished Business
 - Both Dan & Jane are nominated for another 2-year term.
- New Business
 - Handicap space needs its own walkway to the building: possible Eagle Scout project (fix the sidewalk too?)
 - Meeting times will stay on the second Thursday of each month at 6:30 PM apart from July.
 - Board Elections for 2025
 - Crista nominated for President by Jane; second by Dan; unanimous pass
 - Walt nominated for Vice President by Crista; second by Jane; unanimous pass
 - Crystal nominated for Secretary by Crista; second by Will; unanimous pass
 - Will nominated for Treasurer by Dan; second by Walt; unanimous pass

- Board job descriptions are needed for each office
 - Advertise for Board of Trustee Members
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- Motion to end the meeting at 7:14 PM made by Will. Second by Dan.