

## **Library Board of Trustees Meeting – 9/11/25**

Present at the meeting: Crista Billowitch, William Jefferson, Jane Yagergofer, Mike Salter, Dan Belletti, Heather Cardona, Walt Fries, Rachel Robinson, and Veronica Laroche

Meeting called to order at 6:37 pm.

Approval of August minutes made by Will. Second by Crista.

- Director of Library
  - Grants
    - PPL Grant for Summer 2026 submitted
    - Air Products Grant for Community Health & Safety submitted
    - Harry C. Trexler Trust – will only be awarded if there is some benefit for Lehigh County
    - Play & Grow Libraries – We have been accepted and will be getting 2 kits worth \$3000.
  - Fundraising
    - Book sale: last day is Saturday 9/13
    - Annual Online auction - October 6th through October 12th.
    - Autumn Basket Social: October 17th 6:00pm - 8:00pm
      - Around 200 prizes with 6 weeks to go
  - Outreach
    - Completed
      - High School Open House 8/21: 43 individuals, 1 new adult card, 2 reference questions, most popular material: bracelets
      - Lehigh Elementary Meet the Teacher 9/3: 47 individuals, 4 reference questions, most popular material: new pens
      - Middle School Back to School Night 9/11: Tessa is there now
    - Upcoming
      - Northampton Street Fair 9/13, 11:00 am-4:00 pm
      - Northampton Senior Expo 9/18, 10:00 am-1:00 pm
      - George Wolf Art & Literacy Night 9/25, 4:00-7:00 pm
- Director of Operations
  - Staff
    - Given the Board's email for more open communications; also changed on the website
  - Financial
    - Basket Social 3s: 105+ donors, 204+ total prizes, \$1325
    - Adding \$1000 to the Endowment fund in memory of Mary Beller
    - State budget still has not been passed
    - Reports attached
  - Building Grounds
    - 1 pressure washing quote, in the process of getting more
    - Yellow Jacket nest discovered and treated by Terminix
  - Technology – Category 2 E-Rate equipment will be installed 9/22-23 by Integra

- Friends
  - Lottery Calendars for November: \$10 each for 4 numbers
  - Gave \$250 toward Basket Social Prizes
  - Gave \$750 toward Summer Reading Prizes
  - Donated \$250 to Mary Beller Endowment
  - Several members volunteered to help with the Basket Social and Northampton Street Fair
  - Annual Sip & Shop: Friday, 12/5, 6:00-8:00 pm
  - Selling \$5 Boscov's Friends Helping Friends coupons (25% discount), 10/22
- New Business
  - State Aid Library Subsidy Application: approved
  - Plan for State Aid: opens 9/25
  - NAPL Borrowing Policy amended for fine free library; vote delayed until Placing Requests for Materials is also updated
  - October Board Meeting moving to 10/23
  - Request for donations for the Lottery Board (Basket Social)

Motion to adjourn at 7:00 PM made by Walt. Second by Dan.