

Library Board of Trustees Meeting – 9/11/25

Present at the meeting: Crista Billowitch, William Jefferson, Jane Yagergofer, Mike Salter, Dan Belletti, Heather Cardona, Walt Fries, Rachel Robinson, and Veronica Laroche

Meeting called to order at 6:37 pm.

Approval of August minutes made by Will. Second by Crista.

- Director of Library
 - Grants
 - PPL Grant for Summer 2026 submitted
 - Air Products Grant for Community Health & Safety submitted
 - Harry C. Trexler Trust – will only be awarded if there is some benefit for Lehigh County
 - Play & Grow Libraries – We have been accepted and will be getting 2 kits worth \$3000.
 - Fundraising
 - Book sale: last day is Saturday 9/13
 - Annual Online auction - October 6th through October 12th.
 - Autumn Basket Social: October 17th 6:00pm - 8:00pm
 - Around 200 prizes with 6 weeks to go
 - Outreach
 - Completed
 - High School Open House 8/21: 43 individuals, 1 new adult card, 2 reference questions, most popular material: bracelets
 - Lehigh Elementary Meet the Teacher 9/3: 47 individuals, 4 reference questions, most popular material: new pens
 - Middle School Back to School Night 9/11: Tessa is there now
 - Upcoming
 - Northampton Street Fair 9/13, 11:00 am-4:00 pm
 - Northampton Senior Expo 9/18, 10:00 am-1:00 pm
 - George Wolf Art & Literacy Night 9/25, 4:00-7:00 pm
- Director of Operations
 - Staff
 - Given the Board's email for more open communications; also changed on the website
 - Financial
 - Basket Social 3s: 105+ donors, 204+ total prizes, \$1325
 - Adding \$1000 to the Endowment fund in memory of Mary Beller
 - State budget still has not been passed
 - Reports attached
 - Building Grounds
 - 1 pressure washing quote, in the process of getting more
 - Yellow Jacket nest discovered and treated by Terminix
 - Technology – Category 2 E-Rate equipment will be installed 9/22-23 by Integra

- Friends
 - Lottery Calendars for November: \$10 each for 4 numbers
 - Gave \$250 toward Basket Social Prizes
 - Gave \$750 toward Summer Reading Prizes
 - Donated \$250 to Mary Beller Endowment
 - Several members volunteered to help with the Basket Social and Northampton Street Fair
 - Annual Sip & Shop: Friday, 12/5, 6:00-8:00 pm
 - Selling \$5 Boscov's Friends Helping Friends coupons (25% discount), 10/22
- New Business
 - State Aid Library Subsidy Application: approved
 - Plan for State Aid: opens 9/25
 - NAPL Borrowing Policy amended for fine free library; vote delayed until Placing Requests for Materials is also updated
 - October Board Meeting moving to 10/23
 - Request for donations for the Lottery Board (Basket Social)

Motion to adjourn at 7:00 PM made by Walt. Second by Dan.