

## Library Board of Trustees Meeting – 2/13/25

Present at the meeting: Crista Billowitch, Rachel, Veronica Laroche, Crystal Becker, Dan Belletti, William Jefferson, Walter Fries

Called to order at 6:33 pm.

Motion to approve the December minutes made by Walt. Second by Will.

- Old Business
  - none
- Director of Library
  - Grants
    - Grant request from the Cyber Security Pilot Program was not funded. All winning bids were for school districts or large library systems.
    - Caroline J.S. Sanders Trust 2 - due 3/1/25. Physical accessibility upgrades.
    - New Funding opportunity - Bolger Foundation
      - Favors capital projects including expansions, equipment, and furnishings
        - Possible for digital signage? Possible for adding to the stacks? (Typically, specific to renovations and additions).
  - Fundraising
    - Envelope wall has been condensed but will remain up.
    - Friends vs Staff Chili Contest - still being planned
  - Outreach
    - Spring StoryWalk book at Moore: *Arlo Draws an Octopus*
    - Art & Literacy Night at George Wolf Elementary
      - Thursday 3/20/25. NAPL hosting a table, card registration, Ocean-related take-home craft
- Director of Operations
  - Staff
    - Nothing new to report
  - Financial
    - Reports attached
  - Building/Grounds
    - FastSigns came to the library on 2/7/25 to repair the sign and replace the interior lights.
    - No room leaks with all the snow and ice.
  - Technology
    - SPARK ILS will be going live on Thursday, February 20th
  - Friends
    - Officer elections pushed back to February
    - Possible hoagie fundraiser and possible fundraiser with Hillside in the summer.
    - Next meeting is Tuesday, February 25th at 7:00 pm.
- Unfinished Business
  - Naloxone Box - must be placed inside a climate-controlled room.
    - Vote not to place the Naloxone Box on library property. Unanimously passed.
  - The Roles of Library Trustees and Elected Officials
- New Business
  - Copy/Print Price Increase recommendation from 20 cents to 25 cents.
    - Motion to approve the Copy/Print price increase. Unanimously passed.
  - Pine tree removal to save our Flag. Motion to approve pine tree removal. Unanimously passed.
  - Pennsylvania CareerLink Lehigh Valley Worksite
    - Motion to approve the Pennsylvania CareerLink Lehigh Valley worksite. Unanimously approved.
- Motion to end the meeting at 7:28 pm made by Dan. Second by Will.