

Library Board of Trustees Meeting – 8/8/24

Present at the meeting: Crista Billowitch, William Jefferson, Veronica Laroche, Rachel Robinson, Walt Fries, Crystal Becker, Jane Yagerhofer

Called to order at 6:35 pm.

Motion to approve the June minutes made by Will. Second by Jane.

- Director of Library
 - Grants
 - FCC is beginning a 3-year pilot program for cybersecurity in schools and libraries. Applications open in the Fall. Looking for a better endpoint protection.
 - Keystone Savings Foundation - Due November 15, missing deadline for operations grants
 - Costco Wholesale Grants for programing/projects/events, must be 501(c)3, must be focused on children, education, and/or health & human services, rolling applications
 - Weis Markets - does charitable requests (example: gift cards), they also do marketing sponsorships for events (example: basket social, online auction, or Summer Quest).
 - Fundraising
 - Annual fund drive: around \$18,000.
 - Pizza Kits - Joe Corbi's Direct. Starting Monday 8/12 and will be delivered
 - Outreach
 - Lehigh Township' National Night Out: washout
 - Franklin Kindergarten Parking Lot Party - 8/13
 - Moore Met the Teacher: 8/21
 - Siegfried First Grade Meet the Teacher - 8/22
 - High School Open House - 8/22
 - Lehigh Meet the Teacher - 9/4
 - Senior Expo - 9/12
 - Middle School Back to School Night - 9/12
 - 35th Annual "Uptown" Northampton Street Fair 9/14
 - Moore Fall Festival - 10/4
- Director of Operations
 - Staff
 - 3 new part time hires (Chris, Amaya, and Karla) - these hires meet FTE requirement
 - Financial
 - Fannie Schisler passed away July 12, 2024. The family requested that in lieu of flowers donations should be made to the library or to NCC Funeral Services Program. Donations will be added to the memorial book fund as a perpetual memorial would be appropriate.
 - Building/Grounds
 - Aaron and Harold Schisler offered to assist with library landscaping.
 - Technology
 - Leased a postal meter from Quadiant which is now up and running. This should save money in the long term regarding postal costs and staff time.
 - Friends
 - No July meeting. Next Friends meeting is Tuesday August 27 @ 7PM
- New Business
 - Motion to approve the request of the Waiver of FTE standards for 2023 made

- by Will. Second by Jane.
- Motion to nominate William Jefferson as treasurer. Motion seconded by Jane.
All in favor, motion passes.
- Plan for State Aid 2025

Next meeting will be Wednesday September 11th

- Motion to end the meeting at 7:15 pm was made by Jane . Second by Will.